

Wednesday, 24th April 2024

PTA MEETING – Fox and Hounds, Bramhope at 1900.

In attendance: Emma Gibbons, Sam Gardner, Sophie Tuley, Rachel Broughton, Rachel Colbourn, Chelsea Parker

Apologies: Rosanna Hill, Fiona Rockett-Taylor, Gaby Vellest, Sophie Fletcher

Approval of Agenda: Approval of the Agenda as circulated. File - PTA committee Agenda 240424.

Approval of Minutes: Previous minutes from 200324 were approved.

Additions to the agenda: None

Minutes:

Meeting started by Samantha Gardner at 1915.

Action points reviewed by PTA secretary and any not actioned moved to these minutes.

1. Treasurer report

Fiona sent her apologies. However she told us we have £11046 in our current account. We have only paid out for the Year 6 parent evening socials since the last meeting.

Action : Fiona to add Sam to the Charity commission trustees; request a natwest card;

2. KS1 Outdoor Provision project – Update

Part of the KS1 outdoor project was carried out over Easter. The grassed area outside Miss Parkers class room was astroturfed costing £5950 and the area outside Miss Maulls classroom was resurfaced to black soft cost £4682. So total work completed so far is £10632. Work carried out by Alastair Routledge company as per quote.

This leaves the canopy to install which costs from quote £6820 and the original fencing quote was £7294. The Canopy is being delivered in a few weeks and can be installed over the weekend. This work will be invoiced in September. We have

requested a quote from Ian Walker fencing just for the area around the new black soft surfacing. This came back as £1350 and can be installed over a weekend.

Chelsea Parker: Expressed how pleased she is with the work completed so far. And she said she has received a lot of positive comments from parents. She would welcome the fencing on the new side. However would prefer to wait on new fencing for the astroturfed side until after the canopy is in place. And once they decide how it is being used. She has taken pictures to go out in positive news.

Mrs C – happy to go ahead with the new side being fenced.

Chelsea – She has a priority plan and phased entry. Effective use of the area. She has costed plans. Science and Maths area resources - £1040. Plus price for outside cupboards. Loose parts construction £1275 needed.

Emma – Featherbank school has a good outside play area to look at for an example.

It was suggested we approach David Philips again with the costed plan from Chelsea. Or even show them the canopy which could have their name on.

General discussion about other potential sponsors; Britannia hotel, Monet brothers quarry, springwood, Coop, Miller homes, matched funding opportunities and the possibility of recruiting a grant person

Action: Chelsea to provide PTA with costed plans; Sophie F to include comms can anyone make or know anyone who can make cupboards or creative for the outdoor area would like help; Slides at new reception; Emma to email coop, Rosanna to provide quote and liaise with Mrs Colbourn to organize new fencing.

3. Bike ride

Date set for Sunday 28th April 230-430pm. The tickets will be £10 a family as last year. The track costs £135 for the time. Track booked 2-5

Currently sold 35 family tickets. Need a further comms from school. They will push at assembly and hand out flyer. Chevin cycles provided a cycle helmet. After a general discussion decided to put it in a lucky dip for everyone who enters.

Tuck shop – just a sweet stall. Need to sort whats in the cupboard tomorrow. Ask for cash. Request a sumup machines.

Sophie to look into a gazebo from school and a camping table for tuck shop

Take First aid kit with us

Currently no volunteers- Emma on tuck shop, Sophie start/finish line, marshall monitoring up the top of track -Mrs C, Rachel,

Action: Sophie T to do risk assessment and make flyer for assembly; Sam to look at tuck shop levels and first aid kit; Further comms asking for volunteers and a reminder

4. Review previous events- Reception event, parent socials, easter event

General discussion about the poor uptake for the parent socials. Comments were that it felt a bit forced and that it was mid week.

Asked Mrs C to include reception event in positive news. We can send anything to Mrs C or Liz for including in positive news next time and bike ride.

No discussion on Easter trail as need update on uptake numbers.

Action: Sophie F to ask Mrs C into feed into newsletter as positive news from reception event, bike ride

5. Refreshments at Leeds marathon; 12th May. Sweet cones.

General discussion this was proposed to join with St Giles. Or to do it adjacent area.

Action: Emma to host a sweet cone making night for us to sell, Sophie and Emma to liase about amounts; Rachel B to ask Matt about school fundraising at St Giles.

6. Summer Fair and Scarecrow hunt

Date set for Sunday 30th June

Theme- Olympics. A plea for organization committee for scarecrow hunt and summer fair. Start to organize now. Ask Alumni for help. Scouts, etc.

Sam informed that the Tens license has been received. Already confirmed with Total Sports about the date and bouncy castle /obstacle course is coming. Also confirmed Wheely Indian coming. No pizza yet. Any contacts? Suggestion of asking Rhythmn time to do something. Also Mrs Colbourn to provide details of a Henna tattoos stall.

Action: Fiona to order more tokens, Emma to contact the external food provider, Fiona to do the enterprise; Sam to start thinking about summer fair organization and specific meeting.

7. Ice cream Fridays

General agreement that these should go ahead as the children enjoy it. Need to put a plea out for someone to run it for us. Four weeks again and every other or four consecutive. Please can someone do this? Preliminary dates:

Friday 7th June; Friday 21st June; Friday 5th July; Friday 19th July

Action: Comms asking for Ice cream Friday help - Sophie F?

8. Dates for future events – Teddy bear picnic, End of term picnic, Welcome event

Mrs C had a preference for St Giles as people prefer to have toilets available and better if the weather is bad. Need to ascertain availability on a Saturday in July. Need a 2hr slot. After 18th June new parents meeting. Attendance by a PTA member at the welcome evening – mythbusting the PTA.

End of term picnic – Friday 19th July

Welcome event - Friday 13th September

Action: Rachel to ask Matt about hiring St Giles and availability; Ascertain whos attending the new parent welcome night on 18th June.

9. Preloved uniform

No attendance from preloved uniform but general discussion that it would be good to attend the new parents evening attendance and teddy bears picnic. Also acknowledgements that the summer garage sales were good last year.

Action: Ask Preloved to attend the new parents evening and teddy bears picnic - Sam

12. Website – Update content

Action: Sam to update and liaise with Sophie F and school admin.

13. Email/Onedrive access – Update

Action: Sophie F to go into school to request email and Onedrive access.

14. AOB

Adjournment: Meeting called to close by 2030. Next meeting date was scheduled for Wednesday 5th June.

Minutes submitted by: Samantha Gardner

Minutes approved by: