

Wednesday, 10<sup>th</sup> July 2024

## **PTA MEETING – Fox and Hounds, Bramhope at 1930.**

In attendance: Rosanna Hill, Fiona Rockett-Taylor, Emma Gibbons, Sam Gardner, Sophie Tuley, Gaby Vellest

Apologies: Rachel Broughton, Sophie Fletcher, Rachel Colbourn

Approval of Agenda: No agenda was circulated

Approval of Minutes: Previous minutes from 050624 were approved.

Additions to the agenda: N/A

### Minutes:

Meeting started by Rosanna Hill by 1930. A meeting with Rosanna Hill, Sophie Tuley, Samantha Gardner and Rachel Colbourn was attended at school between 6-7pm.

Action points reviewed by PTA secretary and any not actioned moved to these minutes.

#### **1. Treasurer report**

No treasurers report was tabled. Fiona advised we have £18000 currently in the current account. She is chasing some final payments for scarecrow sponsorship but all that is left outstanding to pay is the Hutchinson food invoice from the summer fair.

**Action : Fiona to add Sam to the Charity commission trustees; request a natwest card; Fiona to provide a breakdown of incomings before the AGM.**

#### **2. KS1 Outdoor Provision project – Update**

The PTA committee kindly requested that Rachel provide us with photos of the new outdoor areas in use. Also helps to provide the message that they are using it during day.

Rachel Colbourn advised that no further equipment needs at the moment. Discussion about payment of the invoice. The total invoice was £20000. We should pay some and questioned whether £15000 would be a good amount.

**Action: Discuss with Fiona about payment.**

**3. Review previous events- Summer Fair and Scarecrow hunt, Ice cream Fridays, new parent welcome night**

Summer Fair and Scarecrow hunt were well attended and profitable. Great to see the content at the new parent welcome night

**4. Dates for future events – Teddy bear picnic, End of term picnic, Welcome event**

Teddy Bears picnic – Saturday 13<sup>th</sup> July 11-1, St Giles

Sam has confirmed hire of hall and it will be free of charge. Advertised to new starters WhatsApp. Sign in for parents. Donation box- split between PTA and church. Emailed to all new parents.

End of term picnic – Friday 19<sup>th</sup> July. No PTA committee members present so we cant supervise it. Ask for support for litter etc from parent volunteers.

Welcome event - Friday 13<sup>th</sup> September. Changing the date to Sunday 22<sup>nd</sup> September. To include a family running event.

Recipe book – Rosanna to think about whether she wants to do this.

Christmas Fair – worried about staffing the fair and straight after school. Questions about whether we should do a christmas movie night, or disco, and hampers.

**5. Next years committee**

Rosanna standing down as Chair but will still be involved. Emma has said she is interested in the role with the formal exchange at the AGM.

**6. Preloved uniform**

No update submitted

**7. Website – Update content**

Action: Sam to update and liaise with Sophie F and school admin.

8. Email/Onedrive access – Update

Action: Sophie F to go into school to request email and Onedrive access.

9. AOB

AGM date provisionally Monday 7<sup>th</sup> October 2024.

Adjournment: Meeting called to close by 2045.

Next PTA meeting date was scheduled for Monday 9<sup>th</sup> September

Minutes submitted by: Samantha Gardner

Minutes approved by: Rosanna Hill